



Redefining Baby Talk!



REGISTRATION FORM

(Please Print Clearly)

Name _____ Spouse's Name (if attending) _____

Child's Name _____ Child's Date of Birth _____

If more than one child, please enter name(s) and age(s) _____

Address 1 _____ Address 2 _____

City _____ State _____ Zip _____

Phone: Home _____ Mobile _____ Email _____

Emergency Contact (name & phone number) _____

Name of class/workshop you are registering for _____

Location _____ Date _____ Time _____

How did you hear about Itty-Bitty Signers? Signing Time Website Web Search (Search Engine) _____

Friend (Friend's Name) _____ Print Advertisement On-line Advertisement Craig's List

Other (please specify) _____ Have you taken any of our courses before? Yes No

If yes, which one(s) _____

May we add you to our email list to be notified of upcoming classes & events? Yes (be sure to enter your email address above) No

Would you like to subscribe to our e-newsletter? Yes No

I have read and agree to the policies and procedures as set forth in Itty-Bitty Signers' Class and Workshop Participation Agreement.

I understand registration fees, if applicable, are non-refundable regardless of time of cancelation.

Note: Families registering as such for a home hosted class are counted as one (1) unit and should enter "1" in the "Number of people registering" field below.

Registration Fee: Number of people registering: _____ X fee \$ _____ Total Registration Fee: \$ _____

Class/Workshop tuition: _____ Accompanying Spouse: _____

Total Tuition: \$ _____ Total Enclosed: \$ _____

Please make checks payable to Itty-Bitty Signers and mail to the address at the bottom of this page. Returned checks are subject to a \$35 service charge. You may also register for training events on line and/or pay securely using your credit/debit card via our PayPal account by visiting the registration page of our website. Thank you. We look forward to signing with you soon!



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CLASS & WORKSHOP PARTICIPATION AGREEMENT

Registration and Payment

Preregistration and prepayment are required for all classes and workshops. Registration fees are non-refundable and vary by class. For classes held at the PSL Civic Center, the registration fee is to be paid to the instructor on the first day of class. For home hosted classes or events not being held at the PSL Civic Center, registration is available on line or you may register by mail by downloading the form and returning it to us. Adobe Acrobat Reader is required for this download. Please be sure to include the registration fee, if applicable, along with your payment for any classes or workshops you are taking. We cannot accept your registration or hold your class/workshop spot until all fees are paid. Secure payments can be made on line through our PayPal account. All returned checks are subject to a \$35.00 service charge.

Refund and Cancellation Policy

As we prepare and/or order materials needed for training events upon receipt of registration, please take careful note of the following refund and cancellation policy.

We require a notice of cancellation of at least one week prior to the beginning of your class, workshop or training event to receive a full refund of your tuition. A partial refund of 50% will be given if cancellation is received 72 hours prior to the start of the class or workshop. No refunds will be given for cancellations received less than 72 hours from the start of the event. Tuition may be applied toward another training session if the cancellation notice is received any time prior to the start of the class or workshop, including the day of the event. No credit toward another training event will be given for no-shows. Notifying us AFTER the first day of class or multi-day workshop, or at the conclusion of any single-day event constitutes a no-show and does not obligate us to issue a class or workshop credit, though credit may be given for unforeseen circumstances at our discretion. No refunds will be given for withdrawal from a multi-day workshop past the first day; however, you may be given a credit to use toward another training event at our discretion.

Registration fees, if applicable, are non-refundable regardless of the timing of cancellation as materials needed for training are ordered upon receipt of registration.

PLEASE NOTE: PayPal charges us a transaction fee to use their service (currently 2.9% + .30 ¢ per transaction); therefore, if you pay us via PayPal, this transaction fee will be deducted from your refund amount. You will receive a full refund (including PayPal transaction fees if applicable) if Itty-Bitty Signers must cancel a class or workshop due to low enrollment or any other unforeseeable event.

Missed Classes

We will be more than happy to provide you with handouts from missed classes. Additionally, if we are conducting multiple sessions of your class at another time and/or location, you are welcome to sit in on the class you missed at the alternate site/time as well. You may also make up missed classes at the next offered session. It is up to you to discuss your options with us if you are interested in making up a class.

Discounted Fee for Additional Attendee(s)

Where discounted rates apply for additional class/workshop attendee(s), please note that said additional participant(s) must be the same as that defined at the bottom of the class description, i.e. spouse or grandparent as stated at the bottom of the Intensive Workshop for Adults; spouse, siblings and grandparents for Private Instruction family rate, etc. We may give a discounted rate if other family members, i.e. aunts, uncles, cousins wish to attend, but this is at our discretion. Please contact us for a price quote or if you have any questions regarding this policy.

Disclaimer/Waiver

The information presented in Itty-Bitty Signers' classes and workshops was developed from educational and public resources. No claim is made as to the results of using said information. Itty-Bitty Signers, its employees, agents, representatives, successors and assigns does not assume liability or responsibility to any person or entity with respect to the results of using the suggested techniques or materials provided in its classes or workshops.

In consideration of the registrant's participation in any Itty-Bitty Signers class or workshop activity, I hereby waive and release all claims for damages for death, personal injury, or property damage that may occur as a result of engaging in any such said activity. This discharges in advance Itty-Bitty Signers, its employees, agents, representatives, successors and assigns for liability. I understand that some activities may involve a risk of accident and I willingly assume the risk. This waiver, release and assumption of risk are binding on my heirs and assigns. I hereby release and hold harmless Itty-Bitty Signers, its employees, agents, representatives, successors and assigns for any claims. I hereby consent to the photography, recording or reproduction in any other manner of the likeness, voice and or activities of my child and further authorize Itty-Bitty Signers to make unlimited use of such reproduction. I understand that I will not receive compensation, now or in the future for participating.

Parent Signature: _____

Date: _____